LANDSCAPER/GARDENER IN( NAME						T YEAR	
NAMENAME OF BUSINESS					#		
ADDRESS OF BUSINESS							
How many months was this business in operation during the year did you and/or your sany portion of your investment in this business <i>not</i> sany portion.	spouse devote subject to payb	to this busi back by you	ness? ?		From IME <b>_i</b> <i>OI</i> NO [	# of hours	
▲ Bi	USINESS	INCOME	▼				
GROSS SALES/RECEIPTS Include all 1099 income for services performed			1099 -	MISC. Brir Nor	ng in ALL 10 n-Employee A	99s received. Include mount in Gross Sales.	
SALES TAX COLLECTED If not included in above		Do your records agree with the amount reported?					
RETURNS / REFUNDS Amount included in Gross Sales that was refunded to your client			Did vo			· –	
OTHER INCOME Directly related to your business		Did you receive \$10,000.00 in actual cash from any individual at any one time—or in accumulated amounts— during this tax year?					
▼ Sales of Equipment, Machir	nery, Land	, Buildir	ıgs He	ld for E	Business	use <b>▼</b>	
Kind of Property Date Acquired	Date Sold	Gross	Sales Price	Expen	ses of Sale	Original Cost	
PURCHASE OF PRODUCT & SUPPLIES FOR RESALE  PERSONAL USE  Actual cost of items in purchases used by you or your family  *COST OF LABOR	O <sup>-</sup>	Shipping cost to receive product or materials, if not included in purchases  OTHER COSTS  INVENTORY AT END OF YEAR  How did you arrive at inventory value?					
PURCHASE OF	_	Actual Cost Other (explain)					
MATERIAL FOR JOBS (construction or installation type)  ▼ CAR and TRUCK EXPENSES ▼	VEHIOL	E 4 VEIII	CLE 2			HOME ▼	
Year and Make of Vehicle	VEHICL	EI VETIN	JLE 2	Date Acqui	rea moine		
Date Purchased (month, date and year)			$\dashv$	Cost Of Land			
Ending Odometer Reading (December 31)				Cost Of Improvements			
Beginning Odometer <b>Reading (January 1)</b>		_		Sq. Footage Of Home			
Total Miles Driven (End Odo – Begin Odo)				Sq. Footage	e Of Office Ar	ea	
Total Business Miles (do you have another vehicle?)				Rent Paid (	If You Rent)		
Total Commuting Miles				Interest			
Parking Fees and Tolls				Taxes			
License Plates				Utilities/Ga	rbage		
Interest				Insurance			
Continue below if you take actual expense (must use	actual expenses	s if you lease)		Repairs/Ma	intenance		
Gas, oil, lube, repairs, tires, batteries, insurance, supplies, wash, wa	x, etc.	Hours Used Per Week					

**Hours Worked Per Week** 

**Lease Costs** 

## LANDSCAPER/GARDENER EXPENSES (continued)

ADVERTISING/P	ROMOTION: Ads, bu	ısiness car	ds,			EXPENSES	(AWAY FROM H	OME OVERNIGHT):	
	fliers, photos etc.		,			Lodgii	ng		
*COMMISSIONS	& FEES PAID:					Meals	& tips (keep to	tal separate from other cos	ts)
*CONTRACT LAI	BOR:					Conve	ention fees		
EMPLOYEE BEN	IEFITS: Health insur	ance, com	pany			Cruise	e ship conventi	ion/seminar	
party, mileage r	eimbursements, etc		-			Airpla	ne or train fare	es	
	orker's comp, busin	ess liability	(do			Auto r	ental, taxis or	bus fares	
not include auto			. \			Other	(incidentals, lau	ndry, etc.)	
INTEREST:	Mortgage (on bu		g.):			MEALS & E	NTERTAINMEN	NT:	
	Paid to financial						ess meals		
07:150 NITEDE	Paid to individual							er individual or couple)	
OTHER INTERES						Ticket			
	not include auto or t						s to qualified o	charitable events	
	life insurance loans	<u> </u>	/				icity (business)		
	iness only credit car						al gas/heating	fuel (husiness)	
	ESSIONAL: Attorney		_						
	unting fees, bonds, p		). 				ige, water, sev		
supplies, etc.	SE: Postage, station	ery, onice					<u> </u>	second line, other options)	
	T SHARING: Employ	ees only						nce (from home telephone)	1
*RENT/LEASE:	Machinery and e						, paging svcs,	cellular svcs y of W-2s/941s if they have	<u> </u>
	Other business p					WAGES:	been filed)		
*REPAIRS & MA	INTENANCE: Buildin		ent.				Wages to spous Medicare tax)	se (subject to Soc.Sec. and	t l
etc. (do not includ		.5, • ٩٠	J,			-		18 (not subject to Soc.Sec	
SUPPLIES:	Gloves, goggles,	safety equ	ıip.			_	and Medicare to	ax)	
	Watering cans, b	uckets, ho	ses				Other		
	Stakes, rope, ties	s, etc.				OTHER EXI	PENSES (not lis	ted elsewhere):	
	Small tools						Bank charg	es & credit card fees	
TAXES: Pers	sonal property						Disposal of	materials	
Lice	nses (not auto/truck)						Dues, publi	cations, busrelated books	3
	l estate of business	building &	land				Education	& seminars	
Sale	es tax (if included in g	ross sales)					Fuel for eq	uipment (not auto/truck)	
Pay	roll (your share Soc.S	ec./Medicar	e)				Laundry &		
TRAVEL (number	er of nights away):						Printing & o		
City Nights out City Nights out									
	ity Nights out City Nights out								
,		,					Shipping &	nauling	
		DMPUTER	IIPPER, T	TILLER, S ARE, PR	SOD K	R, CAMERA,	F BLOWER, H	EDGE TRIMMER, HEA , OFFICE FURNITURE Traded with	, ETC.) Other
Purchased	Purchased	Use %	sales tax	()	Trac	ded	Cash Paid	Related Property	Information
								Property	
corporations) fo	nts of \$600.00 or or rent, interest, or s re information return	ervices rer	ndered to	you in yo	not our	recipient. If	recipient does	uary 31. Nonfiling pena s not furnish you with his I to withhold tax on the p	her Social Security
Name		Address				Social Security #		Amount F	Purpose of Payment