

SK ACCOUNTING

2620 LARKSPUR LANE, SUITE Q, REDDING, CA 96002

(530)222-8851

SMALL BUSINESS QUESTIONNAIRE

Type of Business _____ Code _____
 Name of Business _____ Year Started _____
 Address _____ EIN # _____

GROSS INCOME Business Income _____
 Other Income _____

INVENTORY

Beginning inventory _____
 Purchases _____
 Ending Inventory _____ = COGS _____
 Cost of Materials to Perform Job _____

DIRECT EXPENSES

Advertising _____	Commissions _____
Insurance _____	Interest other _____
Legal & Prof _____	Office Expense _____
Equip Rental _____	Rental Property _____
Repairs _____	Supplies _____
Taxes – payroll (FICA, Medi -Care, UI, FUTA) _____	
License & Permits _____	
Travel Expenses – Transportation: air _____ : Bus, taxi, etc . _____	
Lodging: Hotel, motel _____	

OTHER EXPENSES

Bank Charges _____	Dues, Publications _____
Education _____	Janitorial _____
Lndry /CIng _____	Outside Services _____
Uniforms _____	

NEW EQUIPMENT (list item, date and amount purchased on the back)

Total Depreciation _____

AUTO EXPENSES

Auto type _____	Date _____	Total Miles _____
Bus Miles _____	Gas,oil _____	Repairs _____
Insurance _____	Lease fees _____	Parking/tolls _____
		Total Deduction _____